



Pippas House Nursery
COVID 19 Risk Assessment
Issued 12th May 2020

What are the hazards?	Who might be harmed?	Controls Required	Additional Controls
<p>Spread of COVID 19 Coronavirus</p>	<p>Staff Children Visitors</p>	<p>Hand washing facilities with easy access to soap and water for both staff and children.</p> <p>Drying of hands by using disposable paper towels.</p> <p>Alcohol wash (sanitiser) is available in the following areas: foyer, front door, Babies entrance door, Babies (outside corridor door), Pre School (outside corridor door). This is for use by staff, parents, children, and visitors.</p> <p>A sanitiser station will be set up at both entrances for self-sanitising of buggies.</p> <p>A new sink has been installed in the garden for hand washing.</p> <p>A new sink has been installed in Babies for hand washing.</p> <p>Staff have all undertaken the COVID 19 test at a local test centres and are only in work if tested 'negative'</p> <p>Staff will be tested every 14 days regardless of whether they have symptoms. If a staff member does develop symptoms during the 14-day period they will be tested again immediately.</p> <p>Staff are requested to bring their lunch/snacks in from home to eliminate leaving the nursery as much as possible during their shift.</p>	<p>Employees to be reminded on a regular basis to wash their hands for 20 seconds with water and soap and the importance of proper drying with disposable towels. Also reminded to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with unclean hands. Tissues will be made available throughout the workplace.</p> <p>Employees to regularly wash the hands and faces of children within their care.</p> <p>Employees are reminded that wearing gloves is not a substitute for good hand washing.</p> <p>Employees to continue the use of PPE during nappy changes and food service.</p> <p>Employees have been issued a COVID 19 Precautionary Measures policy stating the precautions they must take at all times.</p> <p>Employees have undertaken an online training module called 'Prevent COVID 19' to better their knowledge of how to prevent the spread COVID 19 Coronavirus.</p>



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		<p>Disposable cutlery, plates and cups have been provided in the staff seating areas which are to be disposed of in the appropriate bins at the end of use.</p> <p>Staff & Children – A second pair of appropriate footwear should be brought into nursery and these will be put on at the time of entering the setting. These shoes are not to be worn outside of the nursery.</p> <p>Viewings of the nursery will take place during quieter times of the day and visitors will not be able to walk around the individual rooms.</p> <p>Visitors must wear appropriate PPE such as gloves, masks and footwear coverings whilst inside the nursery.</p>	
<p>Spread of COVID 19 Coronavirus</p>	<p>Staff Children Visitors</p>	<p>Social Distancing</p> <p>A system will be in place, adhering to the 2-metre social distancing, during pick up and drop off times.</p> <p>There will be 2 entrances as follows; Main Door – <i>Boppers, Explorers & Pre School</i> Babies Door (front of building) – <i>Babies ONLY</i></p> <p>A RING intercom system will be available at the Babies entrance.</p> <p>Parents and visitors will not be able to enter individual</p>	<p>Employees to be reminded on a daily basis of the importance of social distancing both in the workplace and outside of it.</p> <p>Management checks to ensure this is adhered to.</p>



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		<p>rooms. Children will be collected from their parent at the time of arriving at nursery and a staff member will take them to their key worker.</p> <p>All possible measures will be taken to adhere to social distancing within rooms such as splitting classes in to designated activity areas and rotating this throughout the day along with frequent use of our outdoor area.</p>	
<p>Spread of COVID 19 Coronavirus</p>	<p>Staff Children Visitors</p>	<p>Cleaning</p> <p>We will continue with the frequent cleaning of busy areas such as door handles, toilets, sinks, toys, changing areas, touchscreens and phones using disinfectant.</p> <p>Each morning, hard surfaces and toilets in the nursery will be cleaned using bleach. This will take place prior to children arriving.</p> <p>Each evening, hard surfaces and toilets in the nursery will be cleaned using bleach. This will take place when all children have left the nursery.</p> <p>A COSHH assessment has taken place for the use of bleach.</p> <p>A housekeeper has been recruited and will be on site on our busiest days maintaining the levels of sanitation required.</p>	<p>Rigorous checks will be carried out by line managers to ensure that the necessary procedures are being followed.</p> <p>Employees have been issued a COVID 19 Precautionary Measures policy stating the precautions they must take at all times.</p>



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		<p>Toys will be deep cleaned at the end of each day.</p> <p>A full clean of the nursery will take place every evening, as usual, by our cleaning contractor.</p>	
<p>Spread of COVID 19 Coronavirus</p>	<p>Staff Children Visitors</p>	<p>Symptoms of COVID 19</p> <p>Staff showing any symptoms will be sent home immediately and must rebook and attend a new COVID 19 test. Anyone showing symptoms, no matter how mild, must continue to self-isolate at home</p> <p>If a member of staff tests positive the rest of their group will be sent home to self-isolate as per government guidelines.</p> <p>Children showing any symptoms will be sent home immediately and isolated from other children whilst awaiting collection. Anyone showing symptoms, no matter how mild, must continue to self-isolate at home</p> <p>If a child tests positive the rest of their group will be sent home to self-isolate as per government guidelines.</p> <p>Should a member of the child's household have symptoms of COVID 19 they cannot attend nursery as per the government guidelines on the day the symptoms presented.</p> <p>The nursery must be informed of any member of</p>	<p>Internal communication channels and cascading of messages through line managers will be carried out regularly to reassure and support employees in a fast-changing situation.</p> <p>Management will offer support to employees who are affected by Coronavirus or has a family member affected.</p>



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		<p>a staff member or a child's family member becoming unwell.</p> <p>If advised that a member of staff or public has developed Covid-19 and were recently on our premises the management team of the workplace will contact the Public Health Authority to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken.</p>	
Impact of COVID 19 Coronavirus	Staff	<p>Health & Wellbeing</p> <p>Management will be in regular contact with all staff members via multiple contact methods.</p> <p>Management will promote mental health & wellbeing awareness to staff during the Coronavirus outbreak and will offer whatever support they can to help</p>	<p>Regular contact by management with an 'open door' policy to staff who may be suffering with mental health/anxiety over the COVID 19 Coronavirus pandemic.</p> <p>Employees have been issued with the contact number and email addresses of senior management and are able to contact them at any time with any concerns.</p>
Travel	Staff Children Visitors	<p>Traveling to the UK</p> <p>Further to the recent guidance issued by the UK Government, families and staff travelling from the countries NOT on the list will not be able to return to the nursery for 10 to 14 days dependant on the current guidance of the country you have travelled from.</p> <p>You can see the list of countries that DO NOT require quarantine on</p>	



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		arrival back into the UK here . You will be required to complete a form upon arrival back to the nursery stating where you travelled to, the date of travel and the date of return.	
Change in guidance surrounding COVID 19 Coronavirus	Staff Children Visitors	This risk assessment will be updated as an when necessary based on the guidance provide by the government and Public Health England.	Employees, parents and potential visitors will be notified of any amendments to this risk assessment as soon as possible after the amendment has been made.